

INTERNATIONAL RELATIONS OFFICE

International Relations Office (IRO) provides consultancy service and co-ordination in an international platform in the globalized world. Ishik University having partnership agreements with the reputable universities in the world apply "Student and Staff Exchange Program."

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[Click HERE for the list of the universities in collaboration.](#)

What is the Function of International Relations Office (IRO)?

International Relations Office is a unit which aims the exchange of students between the higher education institutions of other countries. The Office currently offers Exchange Program for the students and in the close future, exchange for staff will be available.

Who can benefit from International Relations Office's Services?

The students registered in formal education programs of the university and university's academic staff can benefit from the services.

Application Requirements of International Relations Office

For students: 2nd and 3rd year students studying in a 4-year program and 2nd, 3rd and 4th year students studying in a 5-year program are eligible to apply.

For academics: Any academic staff if required

How should a student can apply to the Exchange Program?

The students may apply to the IRO unit of his/her university after filling the required form properly. Click for the [IRO Application Form](#).

How many times and how long can a student participate in IRO Program?

Students may study abroad for one (minimum) or two (maximum) semesters. Semester periods may be different considering the education systems but the total exchange period cannot exceed one academic year.

Do the Exchange Students have to pay any Tuition Fee or Extra Fee?

Students do not pay any tuition fees to the host institution during the program, but they continue to pay the obligatory tuition fees to their home institutions. They do not pay any extra fee to the host institution with the scope of the exchange program.

Do the students who participate in the program repeat the courses/semesters taken at the host institution?

As the course(s) to be taken in the host institution are officially agreed to be counted in advance with the learning protocol, the students do not repeat any courses/semesters when they return.

Scholarships during the Exchange Program:

Terms and Conditions for the Students

Exchange students continue to take their other scholarships and grants in their home countries and they have to do registration in their home institutions. They pay tuition fee to their home institution if they are supposed to and they do not pay any other tuition fee to the host institution.

The scholarship amount to be paid to the Exchange students differs according to the life standards of the country of the host university.

Incoming students from other countries to Ishik University are granted according to the ratios determined by Administrative Board of University. In the case of insufficiency of the funds, providing the correspondence with other principles, student mobility can be carried out by other scholarships or without scholarship.

Outgoing Exchange Students

Application Criteria

Any student of Ishik University is entitled to be considered as a candidate for the student exchange program. The departments of the faculties and the Dean of Students have authority to make decision on who is allowed to use their entitlement.

If a student wants to be considered as part of the student exchange program, this student should comply with the following requirements:

The student should be in the first and/or second year of his/her education and must have completed successfully.

1. The student should fill in the application form ([click here for the form](#)), and submit the form together with the requested documents to the International Relations Office within the announced timeline;
2. In any faculty, if there are more than 4 applicants, then the GPA will be the reason for preference.

What will You Need before going to the Host University?

- Department approved credit
- Host University's acceptance letter
- Accounting Office's approval
- University Administrative Board's approval

Checklist

Completed application form

Academic Transcript (from Student Affairs)

Certified copy of passport or birth certificate

Course Coordinator signature on your Credit Approval Form

A 500 word Statement of Purpose

Host University application form

The application file has to be submitted to the International Relations Office within the announced deadlines.